Website ownership card

Fill it in once and keep it with your business papers. If your web designer ever disappears, everything you need to take your website back is on this page.

NEVER WRITE PASSWORDS HERE. WRITE WHERE EACH ONE IS SAVED, LIKE YOUR PASSWORD MANAGER.

BUSINESS NAME

DOMAIN (YOUR WEBSITE ADDRESS)

RENEWS ON

REGISTRAR (WHERE THE DOMAIN IS REGISTERED)

REGISTRAR LOGIN SAVED IN

REGISTRANT LISTED ON THE DOMAIN

AUTO-RENEW ON? CARD ON FILE

HOSTING COMPANY

HOSTING LOGIN SAVED IN

WEBSITE LOGIN (WORDPRESS OR SHOPIFY) SAVED IN

LATEST BACKUP OF THE FILES SAVED TO

BUSINESS EMAIL SET UP AT

EMAIL LOGIN SAVED IN

GOOGLE BUSINESS PROFILE OWNER

SEARCH CONSOLE OWNER

ANALYTICS ADMIN

DESIGNER ACCESS REMOVED ON

NOTES